



**JOB TITLE:** Off-Site Clinic MH Counselor  
**REPORTS TO:** Program Director/Team Leader

**Job Group:** X  
**FLSA Status:** Exempt

**SUMMARY OF DUTIES:**

The Off-Site Clinic Mental Health Counselor works at a maximum level of independence and responsibility, often sharing responsibility for many agency operations with the Program Director. The majority of time is spent providing direct services in the community. The Off-Site Clinic Mental Health Counselor develops initial and ongoing treatment plans and offers individual, family and group counseling and psychotherapy to assist consumers in achieving the goals of treatment.

**TYPICAL WORK ACTIVITIES:**

- Responsible for the management of client charts.
- Consults with the Program Director/Team Leader and prescriber regarding response to treatment interventions.
- Provides intensive mental health interventions to consumers according to the philosophy of in-the-field treatment.
- Conducts comprehensive behavioral health assessments.
- Develops initial and ongoing treatment plans.
- Documents consumer progress as per established guidelines.
- Develops initial and ongoing treatment plans.
- Participates in program meetings.
- Provides direct clinical intervention both off-site and within a consumer's natural environment.
- Performs toxicology screenings at a determined frequency.
- Acts as a resource for treatment information for other members of the team.
- Utilizes a harm reduction model in treatment.
- Other tasks as assigned by the Program Director/Team Leader.

**KNOWLEDGE, SKILLS & ABILITIES:**

Experienced in working with individuals with substance use disorders. Has a working knowledge of community resources. Able to network and build relationships with the community at large. Able to develop therapeutic alliances with police officers, court systems, probation and parole. Good overall knowledge of the criminal justice system. Good analytical skills. Good group therapy skills. Able to recognize and manage client crises. Demonstrates creativity in service delivery and planning. Demonstrates leadership skills. Has access to a vehicle in good working condition for daily use.

**QUALIFICATIONS:**

Possesses a Master's degree in Social Work, Psychology, Rehabilitation Counseling. Professional (QHP) certification meeting NYS Office of Mental Health definition for professional staff. One year experience of professional work experience in a clinical mental health setting.  
*Bilingual (Spanish) ability a plus.*

**To apply, please use the following link:**

Social Worker (LCSW, LMSW, LMSW-eligible): <https://home.eease.adp.com/recruit/?id=917431>

Counselor (LMHC, LMHC-eligible, CRC, etc): <https://home.eease.adp.com/recruit/?id=917441>

*If link does not connect, please copy and paste address in your web browser*

**For more information please visit [www.lake-shore.org](http://www.lake-shore.org)**