



Job Title: MRT Housing Specialist

Job Group: IX

Location: 242 Woodward Ave., Kenmore, NY 14217

Reports to: Program Director

SUMMARY:

The OASAS Housing Specialist (OHS) assists individuals who have a substance abuse disorder and are homeless or at risk of homelessness to obtain safe, appropriate housing and to maintain residential stability. The OHS is responsible for direct service to a caseload high need, high cost Medicaid users, including linkage to housing, substance abuse and mental health services, community resources including self-help, and to educational, vocational and other rehabilitation activities. The OHS operates at a high level of independence and responsibility under the supervision of the Program Director.

RESPONSIBILITIES:

- Reviews all admissions to Medicaid Re-Design Team Supportive Housing Initiative (MRT/PSH) program for compliance with OASAS requirements.
- Maintains list of apartments and develops strategies for addressing client/landlord problems.
- Monitors client clinical status and links clients for needed services.
- Provides client transportation as indicated.
- Ensures that required records and reports for the MRT/PSH program are correctly maintained.
- Assists the PM with preparation of reports required by funding and regulatory agencies.
- May work with individuals harmful to themselves or others.
- Services are often provided in the client's natural setting.
- May be required to participate in 24 hour on-call services and work a flexible schedule

KNOWLEDGE, SKILLS & ABILITIES:

Requires understanding of substance abuse and mental illness diagnosis and symptomology, and the dynamics of homelessness. Must be able to effectively engage treatment resistant homeless individuals. Must provide crisis intervention strategies effectively. Must have working familiarity with community resources, including entitlement programs, medical, financial and legal services, community supports including self-help, and the range of substance abuse and mental health treatment and rehabilitation services available. Must be able to correctly interpret and comply with program procedures in the delivery of housing services to clients. Must be able to work productively in an interdisciplinary team. Highly independent, requiring minimal supervision.

QUALIFICATIONS:

Master's degree in mental health related field, including relevant field placement experience OR bachelor's degree in social work/related field or Registered Nurse plus three (3) years relevant direct service experience. License required including CASAC, LMSW, LMHC, or RN. Must have a valid NYS driver's license and an available car.

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