



JOB TITLE: Social Emotional Coordinator
REPORT TO: Building Brighter Futures Director of Social Emotional Learning
LOCATION: Buffalo Public Schools (Various Locations)

SUMMARY OF DUTIES:

The Building Brighter Futures program is looking for a strong candidate to provide social-emotional development to students in grades k-8. This Social Emotional Coordinator (SEC) will be responsible for developing and implementing appropriate interventions to the students based on the needs that arise. The SEC will be required to work with students individually, in small groups, provide de-escalation, behavior management and mediation when needed. As well as, push into classrooms and teach preventative programs such as Second Step, Safe Dates, anti-bullying workshops, etc. The SEC is also responsible for providing social-emotional supports (behavior management, and planning/implementing academic and enrichment activities) during the Building Brighter Futures afterschool program. The SEC will work closely with the Site Coordinator to coordinate the SE services described above as well as to assist with the administrative duties associated with running the after school program.

The SEC will work as part of the Student Support Team, the PBIS team and School Based Management team and work closely with school administration and other school support staff. The collaboration with all committees works to achieve the program goals of – increasing school attendance, decreasing suspensions and increasing family involvement. The SEC will also work closely with families to help bridge the gap between home and school. This position is based on grant funding. This is a 40 hour a week, full-time position.

REQUIRED KNOWLEDGE, SKILL AND ABILITIES:

Bachelors or Masters of Social Work/School Counselor/Psychology degree or equivalent with a minimum 2 years' experience working with school-age children and families, preferably in an urban educational setting. Proficiency in second language is preferred but not necessary.

To apply, please use the following link:

<https://home.eease.adp.com/recruit/?id=15625701>

If link does not connect, please copy and paste address in your web browser