



Job Title: Vocational Rehabilitation Specialist **Job Group:** VIII

Location: Various- Buffalo **Reports to:** Vocational Program Director

SUMMARY:

Works directly with consumers who have a mental health or substance use disorder who are receiving services at Certified Behavioral Health Clinic. Participates in developing and implementing programs, personal development and social activities. Provides technical assistance for members and facilitates member participation. Promotes agency philosophy, including principles of psychiatric rehabilitation and recovery.

RESPONSIBILITIES:

- Provides direct and individual supportive services
- Facilitates and models social skills and behaviors and good work habits for consumers
- Assists consumers in developing goals related to their success and satisfaction in the living, learning and working environments
- Conducts readiness activities for consumers interested in exploring life role goals
- Links consumers to appropriate vocational programs that provide training or supported employment services
- Links interested consumers to appropriate community resources
- Provides assistance in the coordination of social, leisure and recreational activities
- Manages crises and conveys crisis-related information in an organized, timely manner
- Completes and maintains member intakes, updates, reports, files and surveys as required

REQUIRED KNOWLEDGE, AND SKILLS:

Requires understanding of psychiatric disabilities and substance abuse, including symptoms and baseline behaviors. Must have knowledge of psychiatric rehabilitation and the ability to employ basic principles of rehabilitation. Requires awareness of community resources and the ability to make meaningful linkages. Must have knowledge of cultural competence and ability to demonstrate sensitivity to work with individuals from diverse ethnic and cultural backgrounds.

QUALIFICATIONS:

Master's Degree in Human Services or closely related discipline (CRC preferred) or Bachelor's degree in Occupational Therapy, Human Services or closely related discipline OR equivalent combination of education, training and experience. Verifiable volunteer/internship experience in a psychosocial rehabilitation environment. Bilingual preferred. An insured car and valid NYS driver's license required.

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