



Job Title: Family Support Specialist **Job Group:** IX

Location: Recovery Center- 69 Linwood Avenue, Buffalo, NY 14209

Reports to: Program Director

SUMMARY:

Serves as a resource providing linkages, practical assistance and current information for families and participants. Ability to develop family programming and to support, network and motivate family members toward wellness and recovery. May provide transportation.

Flexible schedule will be required, based on the needs of the program. Evening and Saturday morning hours required

RESPONSIBILITIES:

- Develop and facilitate a family program to provide education, awareness, support and a network for healthy interactions among families
- Provides initial and ongoing assistance to individuals and family members utilizing the Recovery Center
- Gauge the needs of individuals and families and aid them with linkages to assistance programs that might include treatment, employment, housing and other services as needed
- Provide information on prevention, treatment, and recovery resources to assist family recovery
- Maintain listings of community resources to provide individuals and families
- Facilitate family group sessions to aid in family reunification
- Maintain knowledge of models of care and support programs by attending training and seminars
- Support the development of and progress toward recovery plan goals
- Will participate in regularly scheduled staff meetings
- Assist with other duties as specified by the Program Director.

Knowledge, Skills & Abilities:

Good verbal and written communication skill. Ability to network and advocate on behalf of persons with substance use/mental health disorders seeking recovery support and services. Must have ability to relate in a supportive manner to diverse individuals and families in recovery from SUD/MH disorders. Excellent organizational, problem-solving, and time management skills.

QUALIFICATIONS:

Master's Degree in Human Services plus two year of advocacy experience in a human service agency or health care facility or Bachelor's Degree and 4years' experience in a human service agency or health care facility. Must have personal "lived" experience as a family member of a person with an SUD, or a person in recovery. Clean NYS Driver's license is required. Certification as a provisional or full QHP or peer preferred. Bilingual English/Spanish preferred.

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